



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes
March 21, 2017
Opened 1:43pm
Closed 3:20pm**

MEMBERS PRESENT: L. Ambrose, J. Bacon, C. Hall, F. Rosales, J. Warfield

ABSENT: L. Nagy

CALL TO ORDER: Josh Bacon called the meeting at 1:43pm.

APPROVAL OF MINUTES: Approval of February 21, 2017 minutes; all in favor.

MEMBERSHIP: We are accepting more members.

COMMITTEE REPORTS:

Communication: Past minutes are on the web site. IPFW Scholarship Application is now closed.

Fundraising: Fall Book Fair is over for Spring. The fall schedule will be October 11 and 12, 2017.

Pride Plus: The winners have been selected for Spring 2017.

Purdue WL: J. Bacon did not attend, but reviewed their minutes.

UNIVERSITY COMMITTEE REPORTS:

Traffic Appeals: Upheld seven.

Food Service Advisory Committee: Survey is out for Aramark feedback. Link is in Inside IPFW March 15, 2017 or https://purdue.qualtrics.com/jfe/form/SV_e2SJ3zSXELg3kI5

University Budget: J. Bacon gave an overview.

University Safety: F. Rosales is considering to be on the committee.

Summerfest Committee: More volunteers for Summerfest required.

NEW BUSINESS:

Bridge Question 1: I would like to voice my concerns about the janitorial changes this semester. It is really difficult to find the time to sweep and mop the public space floors for our spaces. With retirements, I have had an increasing work load when I had to absorb their job duties that leave no time for taking care of the floors. There is also the concern storing the equipment and proper access to water to

fill and dump a mop bucket. The sinks in the bathrooms are not adequate; I know of no other place to do this and I cannot lug a bucket of water up and down floors due to back problems.

My other concern is that mice have been spotted in our building at least three times this year already. (This is not normally something we see in this building.) I believe the changes with janitors not regularly visiting all offices to sweeping and taking out trash are why we now have mice. Some individuals are not as diligent at cleaning and taking out their trash as others. I am concerned that the next thing we will see are bugs due to other people not taking out their trash. I know I'm not alone in the increased workload, so I imagine many others are having similar issues and concerns. What will it take to get these necessary services back?

Answer: Submitting to upper administration.

Bridge Question 2: Why cannot Temporary Classified employees purchase parking passes?

Answer: Temporary Classified employees cannot have the parking fees deducted from payroll since the employment is not guaranteed or under contract. CSSAC will submit to Purdue for further comment, and see if temporary staff can purchase parking passes up front.

Bridge Question 3: If we spent \$11,420 for Student Handbooks, does this include funds collected for ads?

Answer: IPSGA does not allocate funds for cost of ads for the student handbooks. So it does not include funds from ads.

OLD BUSINESS:

CSSAC “THE BRIDGE”
Question/Suggestion:
Name (Optional):
Campus Address (Optional):

Send BRIDGE questions to Christi Hall KT G02 1-0694, Dunyale Tolliver NF130 1-6424. An electronic version of this form is available on the CSSAC web site at:

<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address:

<http://www.ipfw.edu/committees/cssac/>

West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>